



# Glocal University, Saharanpur

## Admission Policy for Ph.D. Program

### 1. PREAMBLE

In accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2022, Glocal University, Saharanpur (hereinafter referred to as “the University”) establishes this Ph.D. Admission Policy to regulate, standardize, and maintain the quality of doctoral admissions. This policy ensures transparency, fairness, and adherence to academic and ethical standards in the selection of candidates for Ph.D. programs across disciplines.

### 2. OBJECTIVE

The primary objective of this policy is to uphold the integrity and credibility of the doctoral admission process by implementing a structured and Entrance-based selection system.

This policy aims to:

1. Identify and admit candidates with exceptional academic and research aptitude.
2. Ensure compliance with UGC regulations and maintain national and international standards in research.
3. Promote inclusivity, diversity, and accessibility in doctoral education.
4. Encourage interdisciplinary and socially relevant research contributions.

### 3. APPLICATION PROCEDURE

Admission to the Ph.D. programme shall normally be made annually as per the admission policy approved by the Academic Council of the University from time to time.

1. An applicant shall submit an online application through the Glocal University website or offline in the admission office.
2. A scanned copy of the relevant academic transcripts should be uploaded/ attached with the application form.
3. A short note on the professional background and experience of the applicant, if any.
4. A “**Statement of Purpose**” explaining why the applicant wishes to pursue the Ph.D. Program, in around 1000-1500 words.
5. The names of two academic/ non-academic referees from whom the University may seek information on the research potential of the applicant.
6. An applicant is required to pay an application fee determined by the University.

#### 4. SELECTION PROCEDURE

Applicants fulfilling minimum eligibility criteria as specified in these regulations shall be required to take a research entrance test followed by an Interview. In addition, a school/ institute may prescribe an additional selection test or a written examination.

1. The qualifying marks in the entrance test shall be at least 50%.
2. The syllabus of the entrance test shall consist of 50% of *research methodology* and 50% shall be subject-specific questions.
3. The following categories of applicants may be **exempted** from taking the entrance test:
4. Applicants who have qualified National Eligibility Test (NET)/ NET JRF/ SLET /CSIR/ GATE/ ICAR (ASRB) / GPAT / ICMR / DST or any other similar examination.
5. Holders of teacher fellowships from the UGC or any other Government funding agency.
6. Applicants, who have completed their Ph.D. coursework in another University / Organization, subject to approval by the RAC/ DRC.
7. Candidates shall be selected based on the academic record and the potential of the applicant demonstrated during the entrance test and interview.
8. Admissions to the Ph.D. Program must be recommended and approved by the respective RAC/ DRC.

#### 5. ADMISSION, REGISTRATION & FEES

An applicant whose selection is approved shall be granted admission to the Ph.D. Program and the set of courses recommended for the candidate.

Candidates shall be registered upon payment of university fees or award of the research fellowship.

1. A Ph.D. student shall re-new his/ her registration every semester in the manner prescribed and pay the fees determined by the University.
2. A Ph.D. student either or not holding a research fellowship shall pay the prescribed University fees at the beginning of each semester until the submission of his/ her thesis.
3. A Ph.D. student who is also a GU employee is eligible to get 50% concession in semester tuition fee, however upon leaving the institute such GU employee will not be eligible for this concession in tuition fees and must pay the full prescribed fees since inception and for the rest of the semester whichever is not completed.

## **6. CATEGORIES OF ADMISSION**

Applicants shall be admitted to the Ph.D. Program under one of the following categories:

1. Full-time Ph.D. students with or without fellowship.
2. Ph.D. students who are faculty members/ staff of the University.
3. Ph.D. students under the external registration program recognized by the University and sponsored by and employed in the organization/ industry/ university/ other institutions, which will normally carry out their research in the organization/ industry/ university/ other institutions of their employment.
4. Ph.D. students pursuing part-time Ph.D.

## **7. ELIGIBILITY CRITERIA**

An applicant seeking admission to the Ph.D. Program must satisfy the following academic criteria set by different Schools/Colleges:

Candidates who have completed:

1. A 1-year/2-semester master's degree programme after a 4-year/8-semester bachelor's degree programme or a 2-year/4-semester master's degree programme after a 3-year bachelor's degree programme or qualifications declared equivalent to the master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of the educational institution.
2. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.
3. Provided that a candidate seeking admission after a 4-year/8-semester bachelor's degree programme should have a minimum of 75% marks in aggregate or its equivalent grade on a point scale wherever the grading system is followed. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.
4. Candidates who have completed the M.Phil. programme with at least 55% marks in

aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of educational institutions, shall be eligible for admission to the Ph.D. programme. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

## **8. DURATION OF THE PROGRAM**

The Ph.D. Programme shall be for a minimum duration of three (3) years, including course work, and a maximum duration of six (6) years from the date of admission to the Ph.D. programme.

1. A maximum of an additional two (2) years can be given through a process of re-registration as per the Statute/Ordinance of the Higher Educational Institution concerned; provided, however, that the total period for completion of a Ph.D. programme should not exceed eight (8) years from the date of admission in the Ph.D. programme.
2. Provided further that, female Ph.D. scholars and Persons with Disabilities (having more than 40% disability) may be allowed an additional relaxation of two (2) years; however, the total period for completion of a Ph.D. programme in such cases should not exceed ten (10) years from the date of admission in the Ph.D. programme.
3. Female Ph.D. Scholars may be provided Maternity Leave/Child Care Leave for up to 240 days in the entire duration of the Ph.D. programme.

## **9. MINIMUM ATTENDANCE REQUIREMENTS**

1. It is mandatory for all the Ph.D. Students (Full- Time & Part-Time) to attend the coursework classes as prescribed by the University/ GU school.
2. A part-time/ sponsored research scholar shall spend a minimum of 7 days during each semester to seek professional guidance from his/ her supervisor(s) and/ or avail the library/ laboratory facilities.
3. The ODR may allow an overseas candidate to meet the attendance requirements in his/ her place of residence provided the University