



Glocal University, Saharanpur

Research & Publication Policy

Introduction

Scientific and scholarly publications are essential for disseminating research findings, ideas, and analyses to academic, scientific, and broader communities. To contribute effectively to the advancement of knowledge, academic endeavors must be published with the necessary depth and accuracy to enable others to comprehend and build upon the results. Successful publication enhances academic funding and career prospects and elevates scientific and scholarly accomplishments and reputation.

Authorship comes with significant responsibilities related to research planning, execution, analysis, reporting, and the content and conclusions of scholarly work. As a respected member of the academic community, Glocal University, Saharanpur is committed to upholding these foundational elements of the scientific and scholarly process. This policy serves as an educational resource outlining crucial considerations and requirements for responsible authorship and publication.

Objectives

Accessibility

- To promote the publication of research articles so that they are available to the scientific community.
- To promote the visibility and impact of Glocal University's research outputs by encouraging open-access publication.

Ethical Conduct

- To adhere to ethical principles in research publications, including authorship attribution, disclosure of conflicts of interest, and compliance with ethical guidelines for research involving human or animal participants.
- To prevent the inappropriate sharing of sensitive or confidential research information.

Policy on Authorship

An author is generally an individual who has made substantial intellectual contributions to a scientific investigation. All authors should meet the following three criteria:



1. **Scholarship** – Significant contribution to the conception, design, execution, analysis, and interpretation of the data.
2. **Authorship** – Participation in drafting, reviewing, and revising the manuscript for intellectual content.
3. **Approval** – Final approval of the manuscript before publication.

Corresponding Author

- Must be a permanent employee of Glocal University.
- Holds overall responsibility for the manuscript.
- Ensures integrity, accuracy, and completeness of the research.
- Secures consent from all co-authors regarding authorship and manuscript approval.

Co-Authors

- Must fulfill the authorship criteria.
- Share responsibility for their contributions.
- Provide approval before publication.
- May decline authorship if they do not meet the criteria.

Authorship Order

- Determined collectively by all authors.
- Must be discussed at the start of the project.
- Disputes will be referred to the Doctoral Research Committee (DRC) and Research Advisory Committee (RAC), whose decision will be final.

Research Funding

- All authors must acknowledge and disclose the support of Glocal University, Saharanpur.
- This includes research grants, contracts, departmental, or institutional support.

Financial Conflicts of Interest

- All potential conflicts must be disclosed in manuscripts and reported internally.
- Failure to disclose may lead to strict disciplinary action.

Academic Integrity & Plagiarism Policy

Introduction

The Plagiarism Policy is a framework to uphold academic integrity. It emphasizes originality, ethical use of sources, and respect for intellectual property.

Core Components

- Zero-tolerance for plagiarism.
- Reports referred to the Plagiarism Disciplinary Authority (PDA), appointed by the



Vice-Chancellor.

- Applies to all students, researchers, and faculty.

UGC Compliance

- Policy is in line with UGC (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018.
- All work must be checked through plagiarism detection tools before submission.

Exclusions

- Properly attributed quotations.
- References, tables of contents, prefaces, acknowledgments.
- Common terms, symbols, and equations.

Levels of Plagiarism & Penalties

- Level 0 ($\leq 10\%$) – No penalty.
- Level 1 (10–40%) – Revision within six months.
- Level 2 (40–60%) – One-year bar on submission.
- Level 3 ($> 60\%$) – Cancellation of registration/degree suspension.

Repeated offenses attract stricter penalties including withdrawal of increments, ban on supervision, and cancellation of registration.